

**ENGLISH POPS ORCHESTRA
HOOKED ON CLASSICS / SYMPHONIC BEATLES
PRODUCTION RIDER & REQUESTS
2011/2012 (as at 1st December 2011)**

Introduction

Please find below details of our technical and other requirements for the English Pops Orchestra and guests. There will be over 60 people with the show and we look forward to your support and cooperation on the show day. If you have any questions in advance of the show please get in touch.

Timings

Timings are subject to change when on tour and we will ensure you are made aware of any changes as soon as possible.

Load in

11:00 - Load in
14:00 - Musicians Arrive

Soundchecks / Rehearsals

14:30 - Technical & Music Rehearsal start (we ask that the auditorium be closed during this time)
15:45 - Rehearsal break (15mins approx)
16:00 - Rehearsal resumes
17:30 - Rehearsal end

Show times

18.30 - Doors open (or normal venue times)
18.45 - Meet and Greet - VIPs need to be escorted to the meet and greet area
19:30 - Show time - Part 1
20:30 - Interval
21:00 - Part 2
22:00 - End
22:30 - Get out
00:00 - Venue clear

Stage

Please arrange for the maximum stage size available and confirm details with production manager.

Power

63 amp three phase power supply within 30m of stage

Sound

In most venues we will be using the House System and will liaise with the stage manager in advance to confirm the finer details. Where we are not using the House System we will be touring our own P.A system.

Risers

Please advise what steel-decking and legs the venue has in house and we will confirm arrangements on a venue by venue basis. Please see the stage plan for positions on the stage area.

Stage lighting

Please provide venue in-house lighting (3-colour wash).

Follow spot

We do not require Follow Spots for these shows.

Chairs

Please provide 60 armless chairs on stage for the Orchestra.

Crew

We do not require any local crew to for the load-in. We ask that your stage manager be available from the throughout the day.

Security

We will provide the venue with a 'pass sheet' upon arrival so you know who is allowed backstage. We do not require security backstage or FOH for the production.

Passes

All artists and crew will be provided with wristbands for access backstage. This will be monitored by production staff.

Parking

We understand that parking can be limited, so we appreciate your assistance in accommodating the orchestra players and production staff.

1 x Transit Van

6 x Priority car parking backstage

- 1 x car - Drum Kit
- 1 x car - Bass Guitar
- 1 x car - Percussion
- 1 x car - Keyboards
- 1 x Production Manager
- 1 x Promoter

Orchestra members will either arrive by cars or coach.

Coach - For shows outside of London. Please can you confirm parking arrangements.

30 x Cars - For shows closer to London Orchestra members will arrive by car and we would appreciate your help in providing parking arrangements for the orchestra members.

Dressing rooms

These are spaces required backstage, as close to the stage area as possible. We appreciate due to the

large numbers some of the rooms may need to be shared or a short walk

- 1 x Conductor - a small dressing room close to stage entrance with easy access (few steps!)
- 1 x large room male - approx 30 male
- 1 x large room female - approx 20 female
- 1 x large room as Green Room (if not possible we can place tea, coffee etc in male/female rooms)
- 1 x large room for choir (not relevant at all venues)
- 1 x room for 5 dancers
- 1 x production office / 1 x promoter office - this room can be shared.

Venue Signage / Announcements

“No Audio/Video recording is permitted” - Please ensure that the venue has adequate signage and announcements. This is for the benefit of the orchestra and other customers.

“Programmes and CDs” - please make regular announcements FOH to promote merchandising points.

Communications

Please confirm that free wireless internet is available in all backstage areas. We do not need landlines for external calls, only for internal contacts.

Storage

Space is required for instrument cases to be stored at side of stage or close backstage. Main items include:

- 4 x large double bass cases
- 1 set x percussion cases

Catering

Please confirm there are fridges in Green Rooms for general use. If available please can the venue provide an large hot water urn with water in the green room area (we may be touring our own Urns).

Please provide paper cups and spoons for up to 60 people in the green room. Please provide 4 pint glasses and 4 wine glasses in Production office (for guests!). We will be providing the catering listed below unless agreed otherwise with venue in advance.

Schedule for dressing rooms / green room

13:00 & 15:30 - Orchestra

Bottled water

Tea / coffee / Biscuits

After show

Please can you keep open a cash bar for up to 60 guests for post-show drinks for up to midnight. This can be a public bar area.

Merchandise

Please provide an area for Merchandise in a prominent position FOH. Product will be delivered to the venue ready for the event. Please advise if you provide sellers and how settlement is managed.

Souvenir Programmes

A souvenir programme will be available for sale by the venue FOH.

Advance Cheque / Cash

Please arrange for cheque advances and any cash (normally £250 per show) to be signed for by the production manager upon arrival at the venue.

Filming / Recording

We may from time to time record rehearsals and live performances for show marketing purposes only.

Contacts

For all other production related enquiries please email - production@mrc-ents.com and we will get back to you as soon as possible.

For all Orchestra and personnel related enquiries please contact Andy Smith on andysmith@englishpopsorchestra.com

We look forward to working with you and your colleagues.

Many thanks in advance.